

Summary of the Quilt Show Meeting held at the Kanata Legion, 26 Jan 2017

Date - two possible dates were discussed: 19 Aug and 16 Sep, 2017. Pros and cons were weighed and a decision to hold the Quilt Show on **16 Sep** was agreed upon.

Place - Glen Cairn United Church: The entire church will be used except for the hall which is previously booked by a local judo group. Debby Holden & Lynn Price will arrange the contract with the church which is estimated at \$325 for the day.

Timing - The show will be for one day only. Set up will begin at 7 AM and the show will be ready for spectators from 9:30 to 3:30 PM. Take down and return of quilts will begin at 3:30. Clean-up should be finished by 4:30 PM.

Cost - entrance fee is \$5.00 per person (this was not discussed at the meeting, but perhaps we can say 10 and under are free)?

Key Positions & Components to the Show:

Quilt Show - (Beth van Wyngaarden, Judy Thomson & Joanne Hunter) Responsible for the collection of quilts, getting volunteers to help hang quilts and organize layout, arrange for volunteers for white gloves, and returning quilts to their respective owners. Also, communicating with the guild members at meetings or in the newsletter regarding collecting of quilts etc.

Anniversary Traveling Quilt Show - (Pauline Farey, Doris Braslins, Dianne Wilson). The traveling quilt show will be in Perth in August so we must arrange to collect the quilts, display them (perhaps rent display racks as needed) and pack them up in preparation for their next destination. Debby has reserved the traveling show for 16 Sep.

Vendors - (Debby Holden & Ann-Louise Masek) - I believe there will be two classrooms available for vendors. Each classroom could accommodate 2 to 3 vendors. To be determined at the next guild meeting. Responsible for selecting a variety of vendors, and communicating to them the cost (\$25.00), number of tables and all necessary info, assisting with set up, etc.

Advertising - (Need a couple of volunteers to be responsible for this component). I will solicit volunteers in the newsletter and at the next meeting in February. Responsible to create a flyer, advising to all the local guilds and quilt shops, and in general getting the word out to as many quilters as possible.

Members Boutique - (Need a couple of volunteers to head this component). I will solicit volunteers in the newsletter and at the next meeting in February. There will be one classroom set aside as a member's boutique where members can sell items that they have made. Volunteers will be responsible for motivating, and encouraging members to participate in the boutique. Register participants and get volunteers to monitor the room and sell items for the day as well as a volunteer to be cashier.

Ticket Sales/Front Entrance - (Need a couple of volunteers to head this component) I will solicit volunteers in the newsletter and at the next meeting in February. Responsible for collecting entrance fees at front door. Get volunteers to help with the shifts during the day. Responsible for the money & accounting and transfer of funds to the treasurer.

Debby Holden, president
Kanata Quilt Guild